

CLARK COUNTY FAIR JUDGES POLICIES

Thank you for selecting your judge early. Please fill out the attached Judges Request Form and return it to Clark County Fair Office, Attention: Cindy Strong, 17402 N. E. Delfel Road, Ridgefield, WA 98642 or fax it to the Fair office at (564) 397-6185.

Delaying your selection may result in a difficult time finding a judge that meets your qualifications. There is a considerable time frame in getting a completed contract finalized, so please respond as soon as possible.

The Fair provides the following:

- Meal/drink tickets - based on service *
- Mileage reimbursement - with limitations (see below)
- Hotel Accommodations – when pre-approved
- Box Lunch *

Passes:

Admission and parking passes will be provided for each day of judging unless you are already credentialed.

*** Meals:**

If you are judging on Tuesday, or Wednesday, prior to the Fair there will be box lunches available as food booths do not open until Thursday. Those judging on Thursday or during the Fair will receive four (4) tickets per day of service valued at \$2.50 each to use for a meal and/or drink. You must complete the information requested on each ticket.

Travel and Mileage:

Travel expense (airfare or mileage) may be reimbursed up to \$400.00. Amounts over \$400 must be pre-approved by the Fair Manager.

If traveling within the area, the Fair will reimburse for mileage at the current IRS rate if the cumulative travel exceeds 100 miles (based on MapQuest shortest route).

If traveling from outside the area, we will reimburse for mileage or reasonable airfare up to maximum of \$400.00. The Fair does not provide reimbursement for rental cars or ride services such as Uber or Lyft.

Accommodation:

Hotel accommodations will be made for judges that are approved to stay overnight. The Fair will pay for approved room night(s) only. Any incidental charges will be the judge's responsibility to pay.

Upon arrival at the Fairgrounds Judges are to check in at the Premium and Awards office. Superintendents please sign your Judges timesheet(s) one pay-sheet per area of judging is required; before your Judge checks out with the Premium and Awards Office to finish their timesheet/paperwork for judging.