

**FAIR 2018**  
**SUPERINTENDENT SUPPLY NEEDS**

SUPERINTENDENT \_\_\_\_\_ PHONE \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ DATE \_\_\_\_\_

<u>ITEM NEEDED</u>	<u>QUANTITY</u>	<u>ITEM NEEDED</u>	<u>QUANTITY</u>
<b>EXAMPLE:</b>	<b>size/how many of each</b>		
Binder Clips	_____	Safety pins (large or small)	_____
Construction paper	_____	Scissors *	_____
Envelopes- (legal)	_____	Scratch pads	_____
Envelopes (6x9 Clasp)	_____	Sharpie (black or red)	_____
Glue – (stick)	_____	Straight pins (indicate size)	_____
Glue – (white, bottle)	_____	T-Pins	_____
Napkins	_____	Tape, Duct (3/4")	_____
Notepads (6 x 9)	_____	Tape, Scotch	_____
Notepads (8½ x 11)	_____	Tape, Strapping	_____
Paper clips (large/small)	_____	Three-ring binders *	_____
Plates-6" (Paper or Foam)	_____	All Purpose Cleaner	_____
Plates-10" (Paper or Foam)	_____	Bleach	_____
Pencils (#2)	_____	Cleaner Glass	_____
Pens (black or red)	_____	Hand Sanitizer (by the gal.)	_____
Poster board (22x28-white)	_____	Paper Towels	_____
Poster board (22x28-color)	_____	Plastic cups (poultry only)	_____
Push Pins (color)	_____	Plastic wrap	_____
Rubber bands (large or small)	_____	Staple Gun *	_____
		Stapler	_____

Passport to Fun – type of stamp \_\_\_\_\_ Ink Pad – color \_\_\_\_\_

MISCELLANEOUS: DESCRIBE IN DETAIL: \_\_\_\_\_

**\*Note:** Items will be signed for when picked up and the starred items will be charged for if not returned.

Please list when you need your supplies.      Date: \_\_\_\_\_

4-H Superintendents - - In order to guarantee availability, this form must be submitted by **May 1, 2018**  
 Superintendents will not be reimbursed for supplies purchased without prior approval.

4-H Superintendents return form to:  
 WSU Clark County Extension  
 Attention: 4-H Assistant  
 1919 NE 78<sup>th</sup> Street  
 Vancouver, WA 98665  
 (360) 397-6060 Ext. 5730



Extension programs and employment are available to all without discrimination. Evidence of noncompliance may be reported through your local Extension office. If you require special accommodation, call WSU/Clark County Extension at 360-397-6060 two weeks prior to the event.