



## NOTICE TO ALL TEMPORARY EMPLOYEES

The following information is provided to you for your safety and to help us in providing a business atmosphere during the Clark County Fair. We expect adherence to these guidelines.

1. All temporary positions, unless otherwise identified, are paid at the Washington State minimum wage with no benefits, other than industrial insurance, FICA and employment security.
2. Please read and sign the DRESS CODE.
3. SMOKING AND BREAK POLICY

To ensure employees adequate rest while properly representing Clark County Fair Association, the following will remain in effect through the Fair:

- Breaks will be given approximately every two hours.
- Breaks will last 15 minutes, including travel to and from job site.
- Smoking is allowed during breaks only and at designated sites:
- Put your cigarette butts in proper receptacles.

4. Foul language will not be tolerated in this business environment.
5. If you are unable to work you, must call or leave a message with the Administrative office.  
If you don't call, we will assume you no longer want to work for Clark County Fair Association.
6. Your pay day will be the Friday following the last day of the fair between 3:00 - 5:00 p.m. If checks are not picked-up by 5 p.m they will be mailed to the address record at the administrative office.
7. No food may be charged at any of the food booths.
8. Employees ON DUTY will not be allowed to carry any electronic devices including mobile phones unless directed by a physician. Lockers will be provided for you to secure your devices while on duty, you will be required to provide your own lock and the use of the locker is restricted to your duty shift.

I have read and understand the above policies

Signature \_\_\_\_\_

Date \_\_\_\_\_

PRINT NAME \_\_\_\_\_