



CLARK COUNTY 4-H YOUTH DEVELOPMENT PROGRAM

GENERAL INFORMATION

All of the general rules and regulations for the Clark County Fair in the General Rules document available on the Clark County Fair's website (www.clarkcofair.com) apply to all 4-H exhibitors and Superintendents.

The WSU Extension 4-H Youth Development Faculty or staff representative has the right to interpret the rules and regulations outlined in the 4-H Exhibitor Guide, and to settle any disputes or conflict related to the 4-H shows or exhibits, or to determine if the actions of 4-H members, volunteers, or parents do not positively advance the mission, philosophy, or goals of the 4-H Youth Development Program. In all cases, the final decision on matters affecting the Fair or whether any actions or items are in the best interests of the Fair, reside solely with the CCFA and/or the Fair Manager/CEO.

Washington State 4-H members, parents, families, staff, and volunteers are expected to conduct themselves in a courteous, ethical, and respectful manner, and provide a positive role model for others. Members, parents, families, and volunteers not meeting this expectation may be removed from the 4-H show area and possibly the Clark County Fair and dismissed from the WSU Extension 4-H Program altogether.

EXHIBIT ELIGIBILITY

Eligibility to exhibit in the 4-H Department will be limited to Clark County 4-H club members enrolled by the May 1st of the current 4-H year. Exhibiting and participation in contests shall be limited to the project or projects in which the 4-H member is enrolled. All entries must be owned, produced, or created by the exhibitor. Entries will be accepted from members in other Washington counties only if space permits, at the discretion of the 4-H faculty or staff representative with recommendation from the species' superintendent.

Youth who are enrolled in both 4-H and FFA will not carry or exhibit the same enterprise (species) or project during the same program year (October 1 through September 30).

STATE FAIR ELIGIBILITY

Please note that some of the 4-H classes at the Clark County Fair are not available at the Washington State 4-H Fair held in Puyallup. For more information please consult your 4-H Leader, Superintendent, and/or 4-H Staff. Additional information may be obtained by contacting the Washington State 4-H Fair office at st4hfair@wsu.edu or (253) 445-4630 weekdays from Oct. 1 – August 18 or 4-H State Fair

Secretary at (253) 770-5410 from August 18 to September 30. The 4-H State Fair Book can be accessed through the 4-H web site <http://4h.wsu.edu/statefair/>.

4-H ENTRY REQUIREMENTS

4-H entries in Dairy, Beef, Horses, Swine, Goats, Rabbits, Cavies, Cats, Llamas, Dogs, Pet Pals, Poultry and Service Dogs must be received at the WSU/Clark County Extension 4-H Office by the last business day of June. Animal entries generally will be limited to two exhibits per class unless stated differently in specific animal division rules. Bedding will be furnished for all livestock. Each exhibitor must provide feed for his or her own animals. (Exception: Feed will be provided for Poultry, Rabbit, and Cavies.)

Pre-registration (<http://clark.wsu.edu/youth/ClarkCountyFair.html>) for 4-H building activities, including the judging of 4-H gardens, will be done via a pre-registration form available at the WSU/Clark County Extension office the May 1st. Completed forms are due at the WSU/Clark County Extension 4-H Office by the last business day of June. Please refer to the appropriate section of the Clark County Fair Exhibitor Book section in order to fill out animal entry and/or 4-H Activity pre-registration forms with complete and accurate information. These sections are available upon request from the WSU/Extension 4-H Office or can be accessed on the Clark County Fair web site (www.clarkcofair.com) in the section entitled Clark County Fair 4-H Exhibitor Handbook.

All entries for the 4-H Still Exhibit Area will be accepted on Tuesday, August 1 from 10 am - 8 pm. All exhibits in the 4-H Still Exhibit Area must remain on display until Sunday, August 13 at 10 pm. Exhibits can be picked up on either Sunday, August 13, at 10 pm, or Monday August 14, 9 am - noon. If you are unable to be there at that time, please make arrangements to have your exhibits picked up. Parents must pick up remaining exhibits at the Clark County Fair (check in Fair Office for location) on the afternoon of Monday, August 14.

Some 4-H exhibits will be taken back to the 4-H Office-check first 360-397-6060 x5730. The 4-H Record Books and 4-H Photography will be taken to the WSU/Clark County Extension office.

CLARK COUNTY 4-H YOUTH DEVELOPMENT PROGRAM GRIEVANCE PROCESS

Grievance – a circumstance thought to be unjust and ground for complaint.

The formal grievance process is best suited to resolve situations in which a 4-H exhibitor believes there is reason to request that a decision related to his/her exhibit be set aside and changed. Only 4-H members may file grievances. Before filing a grievance the member must first try to resolve the issue informally with the help of a 4-H club leader, key leader, superintendent, or the project's 4-H Board Member Liaison. If that effort is unsuccessful, the 4-H member may choose to file a formal grievance. Grievance forms and instructions are available in the 4-H Fair Office. **A \$25.00 filing charge must be submitted at the time of the 4-H Grievance form.** The completed grievance form must be submitted by the exhibitor to the 4-H Fair Office within 24 hours after the occurrence of the situation being grieved. The 4-H faculty member or staff representative will facilitate the Grievance committee process.

4-H PASSES

Each 4-H member exhibiting at the Clark County Fair may purchase an exhibitor pass. Please note that 4-H members must be enrolled in the 4-H Youth Development Program by the May 1st in order to exhibit 4-H projects at Fair; only those youth enrolled by this date will be included on the list provided by

the 4-H Office to the Fair that identifies 4-H members eligible to purchase 4-H passes. Two “parent” passes may be purchased for each family. 4-H families are encouraged to order passes in advance by the deadline. Order forms can be found on the Clark County Fair website (www.clarkcofair.com) or picked up at the WSU/Clark County Extension 4-H office. 4-H passes may also be purchased by 4-H members or their parents at the Clark County Event Center at the Fairgrounds prior to the Clark County Fair August 1st and 2nd, 9 am - 7 pm, and August 3rd, 9 am - 9 pm.

Once Clark County Fair begins:

- Horse Project members, parents, and leaders must purchase passes at the Horse Gate (Purple gate)
- 4-H passes for all other projects can only be purchased at the Livestock Gate (Yellow gate)
- Lost 4-H passes will not be replaced. However, when a pass is washed or mutilated beyond the point of being functional a duplicate pass will be issued if the old pass is turned in.
- Please note that a 6-day pass does not have to be used on consecutive days, but can be used any 6 days during the Clark County Fair.

PREMIUM CHECKS

Premium checks will be mailed directly to the 4-H member. It is the member’s responsibility to update the 4-H online registration information with the correct mailing address by May 1st. The mailing address appears on members’ entry forms. Parents and members will be directly responsible for checking with the Clark County Fair Administration Office (397-6180) if the check does not arrive. The fee to reissue a lost premium check is \$1 or 10% of the premium check amount whichever is larger. Exhibitors finding mistakes in premiums paid must report these mistakes to the 4-H Office within 30 days or no adjustment can be made. If a discrepancy is found between the amounts listed on the entry form and the premium check due to a clerical transfer error, 4-H Program Assistant will send the required correction paperwork to the Clark County Fair Administration Office. If the error is due to an inaccurate recording of premiums on the entry form then the appropriate superintendent will need to make the adjustment with the Clark County Fair Administration Office. Checks must be cashed by December 31, 2017.

CONSUMER PROTECTION

To prevent exhibitors and guests from contracting disease and to set an example for the fair-going public, exhibitors will not be allowed to eat or drink in the livestock barns. Exhibitors are required to keep animals, stalls/pens, aisles and project areas clean. It is highly suggested that all exhibitors wash their hands on a regular basis. Clark County Fair Association appreciates the cooperation of all participants in helping to deter the spread of disease.

WASHINGTON STATE 4-H YOUTH DEVELOPMENT PROGRAM POLICY ON ANIMAL MANAGEMENT AND OWNERSHIP

When participating in the Washington State 4-H Youth Development Program individuals must provide human treatment and care to animals. Cruel or negligent treatment and handling will not be tolerated. There is zero tolerance for use of illegal drugs and/or the improper use of animal health products or foreign substances in the Washington State 4-H Youth Development Program. Extension staff, 4-H volunteers, families, youth and Clark County Fair/show officials have a legal and moral obligation not to misuse these products. We have the responsibility to tell others not to use these substances and to

report those who do use any illegal substance. The administration of any drug or medication that could affect an animal's performance resulting in an unfair advantage or the disposition of the animal is unacceptable. Additionally, there are federal penalties for using illegal substances in animals that are going into the nation's food supply. To review the Washington State 4-H Program Policy in its entirety go to <http://extension.wsu.edu/4h/wp-content/uploads/sites/3/2016/11/policy-and-procedure-handbook-4-h-Nov.-2-2016.pdf>.

4-H STATE FAIR

4-H Still Exhibits must fill out and return all paperwork to Nancy Peck (Clark County 4-H Still Exhibits Superintendent for 4-H State Fair) by Monday, August 14 (9 am-Noon). Paper work may also be picked up, filled out, and return prior to leaving Clark County Fair 2017 (once 2017 judging is complete). Nancy Peck will be located in the 4-H Kitchen area, Exhibit Hall A, Clark County Event Center, Clark County Fairgrounds. Exhibits will not be accepted after Noon - Monday, August 14, 2017!

4-H Animal Projects paperwork for 4-H State Fair is due to the WSU Clark County Extension – 4-H Program office by August 22, 2017. Check with Shelia Stuhlsatz (360-263-8176) Clark County Animal Superintendent for 4-H State Fair if there are questions.

Washington State University (WSU) 4-H Youth Development is committed to providing equal opportunity in education, employment, membership and contracts without regard to race, ethnicity, color, creed, religion, national origin, gender, sexual orientation, gender identity/expression, age, marital status, the presence of any sensory, mental or physical disability, use of a trained guide dog or service animal by a person with a disability, and/or status as a veteran. Upon request, reasonable efforts will be made to accommodate special needs. If you have experienced an act of discrimination or harassment, including sexual harassment, please contact WSU Office for Equal Opportunity (OEO) via phone at 509-335-8288, via e-mail at <mailto:oeo@wsu.edu> or file a complaint online at <https://oeo.wsu.edu/>.